



CITY OF MOSES LAKE

Stormwater Division

Application for Stormwater Utility Fee Credit

Please fill in all applicable blanks and attach any required supporting documentation.

Please read the terms and conditions of the Stormwater Utility Credit Application on page 4 prior to completing this application. Contact the Stormwater Program Manager at 766-9277 if you have any questions about applicability or required information to be included with the application.

Mail or deliver application to: **City of Moses Lake Municipal Services
Stormwater Division
321 S. Balsam
Moses Lake, WA 98837**

Application is for:

- NPDES Industrial Stormwater Permit
 On-Site Treatment System (BMPs)
- Permissive Rainwater Harvesting System

Property Information

Utility Account #		
Property Owner Name		
Business Name		
Property Address		
Phone & E-mail		
Impervious Surface Area	square feet	Acres
Total Property Area	square feet	Acres

If applicable:

The civil engineering firm that designed the stormwater facility: _____

Property owner(s), or their authorized representative(s), must submit a completed application form, along with the accompanying information described, for each property for which the stormwater utility rate credit shall be applied. If the application for the stormwater utility rate credit is rejected, for any reason, by the City of Moses Lake, the applicant shall have thirty (30) days to address the issues that caused a rejection of the application. Otherwise, the applicant must resubmit an application for the subject property.

The property owner(s), or their authorized representative(s), must re-apply for the stormwater utility rate credit every sixty (60) months in order to retain the credit. Failure to re-apply for the stormwater utility rate credit on the part of the property owner(s), or their authorized representative(s), shall result in the termination of the reduced stormwater utility rate, and stormwater utility fees shall be collected at the normal rate in effect at that time.

Property Owner Certification

Please initial each of the following statements certifying that you have read and understand each one:

_____ I am the owner, the financially responsible person, or the officer, director, partner or registered agent with authority to execute instruments for the financially responsible person, and have read MLMC Section 13.12.042D and this application and understand the terms and conditions.

_____ This application and additional materials accurately describe stormwater management practices on the property identified on this application.

_____ I will notify the City should any changes occur on the property that would prohibit meeting the conditions of any of the credits being received.

_____ I will manage the property, including any stormwater structures and drainage systems, in accordance with the conditions of this application.

Property Access

_____ I hereby grant the City of Moses Lake access to the property referenced in this document, within 24 hours after receiving notification from the City, to inspect the property for compliance with the conditions of any credits being received from this application.

APPLICANT SIGNATURE

DATE

PLEASE PRINT NAME

TITLE

DO NOT WRITE BELOW THIS LINE - CITY USE ONLY

For Office Use Only:	
Received By: _____	Date Received: _____
Application Complete: ____ YES ____ NO	Date Returned to Applicant: _____
Facility Inspected By: _____	Date Inspected: _____
Total Impervious Area (sf) = _____	Adjusted Area = _____
Decision: ____ APPROVED ____ NOT APPROVED	Total Credit Amount: _____
Comments: _____	

Authorized Signature: _____	
Date Finance Received: _____	Date Applied Toward Billing: _____

APPLICATION CHECKLIST:

The application **must** be accompanied by the following information:

NPDES Industrial Stormwater Permit Credit

- ____ Copy of current NPDES Industrial Stormwater Permit
 - ____ Copy of current Stormwater Pollution Prevention Plan (SWPPP)
 - ____ BMP Maintenance Schedule for all BMPs for which the credit is requested
 - ____ Proof of rule authorization and registration by the Department of Ecology for all UIC wells (drywells)
(for more information see: <http://www.ecy.wa.gov/programs/wq/grndwtr/uic/index.html>.)
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Stormwater Management Credit (On-site retention and water quality BMPs)

- ____ Design Plans, including one of the two pieces of following information:
 - A: Site plan (to scale) showing location of on-site stormwater management practice(s), size of contributing impervious area(s), and stormwater calculations (including drainage areas for each bmp, design storm size, impervious area size, etc)

OR

- B: A certification letter and copy of construction plans signed by a licensed Professional Civil Engineer that states that the stormwater management system on the subject property meets the design standards of the Stormwater Management Manual of Eastern Washington , and currently performs as designed and permitted.
 - ____ BMP Maintenance Schedule for *all BMPs* for which the credit is requested
 - ____ Spill management plan for your site
 - ____ Proof of rule authorization and registration by the Department of Ecology for all UIC wells (drywells)
(for more information see: <http://www.ecy.wa.gov/programs/wq/grndwtr/uic/index.html>.)
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Permissive Rainwater Harvesting Credit

- ____ Location map, description of harvesting system, and runoff and storage volume calculations (if requested).
 - ____ Copy of manufacturer's information (if applicable)
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All Credits

- ____ Stormwater Utility Credit Application
- ____ Letter of authorization from the property owner(s), if a representative other than the property owner(s) is submitting the application
- ____ Copy of a current utilities account statement for the property

Applicants are strongly encouraged to have their BMPs **cleaned** prior to the official site visit. BMPs that are not being properly maintained will not be approved for a credit. Please see the Department of Ecology website for recommended BMP maintenance schedules for your BMP: <http://www.ecy.wa.gov/pubs/0410076.pdf>.

Terms and Conditions

The design of the on-site stormwater management practice must be approved by the City of Moses Lake Municipal Services before a credit will be issued. **Applicants are strongly encouraged to submit this application form along with the required supporting documents prior to the installation of any on-site stormwater management practice.**

The City grants stormwater utility credits to the ratepayer of record – the person who pays the stormwater bill for the property described on this application. If approved, the credit will be deducted from the City stormwater bill for the utility account provided on this application. The City may revoke the credit, require payment of previous credits, and impose civil penalties if any of the following conditions occur:

- (1) the proponent submitted false information on the application;
- (2) the private stormwater management system is deemed to be unsafe or illegal, or violates state or federal clean water standards;
- (3) the proponent does not maintain the BMP according to the standards set forth in the Stormwater Management Manual of Eastern Washington; or
- (4) the proponent denies the City access for inspections of the stormwater systems.